

CASPER HISTORIC PRESERVATION COMMISSION
MINUTES OF THE REGULAR MEETING
November 14, 2022

In attendance: Jeff Bond, John Lang, Paul Yurkiewicz, Robin Broumley, Bob King, Connie Hall, Carolyn Buff, Anthony Jacobsen

Absent: Maureen Lee

Staff: Liz Becher, Community Development Director
Craig Collins, City Planning Department
Barb Santmire, Administrative Assistant III

Guests: None

Jeff Bond called the meeting to order at 8:30 a.m.

Approval of Minutes

Mr. Bond asked if everyone had read the minutes of the October 10, 2022, meeting and asked if there were any corrections. Robin Broumley noted that the guest referenced as Mary Bishop (Cadoma Foundation) should be Susan Bishop.

Minutes from October 10, 2022, were approved unanimously, as amended.

New Business

There was discussion of the following items:

1. Acknowledgement of the loss of Commissioner Pinky Ellis was noted with comments about his contributions to not just the Historic Preservation Commission, but to the community as a whole.
 - a. Commission members will explore parameters for creating an annual Ellis Award. The first recipient will be announced in May during Historic Preservation month.
 - b. There may also be a plaque, or some other form of recognition for Mr. Ellis' contributions, which will be presented to his family.
2. Christmas Parade – the float is in process with a 1904 Convention / Keep Your Eye On Casper theme. The float will be brought into town just before Thanksgiving.
 - a. The HPC business cards with the Historic Walking Tour QR code will be available to hand out during the parade. The Commission requested 2,500 to be printed.
 - b. Discussion was held on how to share the backstory of the float with the community. Paul will add to the Commission's social media.
3. Wallace Trembath, Deputy City Attorney, addressed questions on removing Commissioners for non-attendance and the feasibility of adding Members At-Large.

- a. Currently, the Mayor has the power to remove any Commission member. There may need to be a clarification on what constitutes an excused absence.
 - b. Liaison's can be requested from any organization the Commission feels would create a mutually-beneficial exchange of information, but the Commission can not specify or designate said Liaison.
 - i. Bob King provided a preliminary list of organizations and contacts
 - ii. Is there a good way to share the document so all members have access?
4. Letters of Interest for Reappointment have been received from Anthony, Carolyn, and Paul. Maureen has indicated she is also seeking reappointment, but her letter has not yet been received.
- a. Notice has been published seeking citizens interested in joining the Commission.
 - b. Craig will send a notice to Paul to be added to the Commission's Facebook page.
 - c. All letters of interest will be distributed to the Commission members for discussion at the December Commission meeting.

Old Business

OYD Committee Update – John updated the Commission on several projects that the OYD Committee is discussing and/or working on, including a meeting with the DDA. OYD will be putting up lights on 11/15.

P&Z Commission – The Commission may need to request a change in the P&Z Commission liaison as availability for the current liaison has changed to where he will not be able to attend the meetings.

Demolition Permits – The Commission reviewed the following requests for demolitions that have been received since the last meeting:

- i. 4021 Norwood (garage)
- ii. 315 E 15th (YMCA original structure)
- iii. 1117 S Melrose

Recognition of Local Businesses

- 1. Sherrie's 100th Anniversary – Robin has reached out to Historic Alliance and is waiting to hear back from them with input. Once the Commission has feedback from HA, they will reach out to Sherrie to get her thoughts on how to celebrate.
- 2. Curb Appeal donates painting for 1 historic building per year. They may be a good candidate for the first Ellis Award.

Sub-Committee reports:

- 1. Social Media/Outreach/Education – Paul reported that the membership is now over 500 with an expectation that it will reach 750 by next June and hope that it will be over 1,000 by the end of 2023.
 - a. A copy of Pinky's obituary/bio will be added to the page
 - b. A thank you will be posted to Bar-D Signs for providing reduced pricing on the signage for the float

2. Field Visits/Tours – nothing new will be planned until Spring
3. Ghost Signs – no report

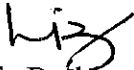
Other Business

1. The Commission's letter opposing the placement of the wind turbine art installation at Fort Caspar has been sent to Council. The subject is on the agenda for the Council pre-meeting on 11/15. Other sites are being considered.
2. Bob King has created a PowerPoint presentation exploring the growth of Casper from 1900 – 1920 utilizing the Sanborn Maps. The Commission requested Bob debut his presentation at the December 12th meeting.
3. It was noted the Cheyenne Historic Preservation Board offers limited edition, numbered ornaments each year. It might be a good fund-raiser for CHPC to consider doing something similar.

The next meeting will be December 12th in the Downstairs Meeting Room at City Hall.

Meeting adjourned at 9:45 a.m.

Respectfully submitted,



Liz Becher
Community Development Director